

**Strengthening the Self: Home Study Course
Order Form**

**Fax to: (707) 579-9415 or mail to: 1049 Fourth Street, Ste G, Santa Rosa, CA 95404-4345
Phone: (707) 579-9457 - Email: info@andrewleeds.net**

*Name: _____

*Completed EMDRIA™ approved EMDR training? Yes No

*Degree: _____ For CE Credit – License Type: _____ License #: _____

*Email: _____

*Tel.: _____ Fax (optional): _____

1. Please ship the home study course in the following format:

- CDs & Manual \$145.00
- Cassettes & Manual ~~\$125.00~~ Price reduced to \$65.00
- Transcript & Manual \$ 78.00
- CDs, Manual & Transcript \$210.00
- Cassettes, Manual & Transcript ~~\$190.00~~ Price reduced to \$130.00
- Course Manual only \$ 40.00 (For study group members only.)
- Transcript only (no Manual) \$ 65.00 (If you already have Audio Course.) \$ _____

2. Sales Tax (California Residents only):

Home Study Course and Manuals only. (CE credits are **not** taxable):
8% Tax (**CA Only**) \$ _____

3A. I wish to purchase the following online CE Examination:

- 12 hours CE towards licensure renewal \$ 75.00
- 12 EMDRIA™ credits \$ 65.00
- Both CEUs and EMDRIA™ credits \$ 120.00 \$ _____
- No CE at this time

3B. I wish to pay extra for manual scoring of a paper exam.

- Optional Paper Exam Fee (includes postage)\$ 10.00 \$ _____
(No extra charge for online exam)

4. Postage:

- Audio Course and/or Transcript (& Manual) within USA or Canada \$ 10.00
- Course Manual only within USA or Canada \$ 5.00
- For orders outside USA or Canada, call or email for postage rate. \$ _____

5. Total due (Add items # 1- 4):

Total: \$ _____

***Payment Information:**

Visa MC Amex Discover Check # _____ (Payable to: Andrew M. Leeds, Ph.D.)

Card No.: _____ Exp. Date: ____/____/____ CVS # _____
(3 or 4-digit security # on your card)

Name as it appears on card: _____

Billing Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Signature: _____ Date: _____

Shipping Address (if different from Billing Address): _____

City: _____ State: _____ Zip: _____ Country: _____

Eligibility for CE Credit

The examination is available by A) Online or B) Paper exam option, however you **MUST** purchase the Home Study Audio Course, Transcript, or the Course Manual. Members of study groups, classes or treatment centers who wish to listen together to the Audio Course **must** purchase individual copies of the Course Manual.

You may pay for the course examination either at the same time as the Home Study Audio Course or Course Manual or at a later time. There is an additional \$10.00 fee for manually scoring the paper exam.

Please be aware that the Home Study Audio Course, the Course Transcript and the Course Manual are protected by copyright and (except as noted on the RDI script and worksheet) may not be duplicated.

A passing score of 75% is needed to document course completion and receive credit. The form documenting your continuing education credits will be dated as of the date of passing the exam. You may retake the examination to obtain a passing score.

CE Examination Information

To obtain hours of continuing education for relicensure or EMDRIA™ credits you must pay for the exam. Before you pay for the exam, chose whether to take either the A) Online exam or B) Paper exam (for a \$10 additional manual scoring fee).

You are invited to preview the online and paper (PDF) exams before purchase at:

<http://www.andrewleeds.net/training/audiocourse.html>

You are welcome to download and use the PDF of the exam as a study guide without charge.

A) How to take the online exam. (This is the fastest and easiest way to submit your exam.)

1) Take the online exam at:

<http://www.andrewleeds.net/training/audiocourse/onlineexam.html>

When you complete the online exam it will create a pre-addressed, encrypted email using your default email service. Just click "Email" and the "OK" button to send your results. If you do not pass the online exam, you may take it multiple times without additional charge.

2) Complete the course evaluation at:

<http://www.andrewleeds.net/training/audiocourse/onlineexam.html>

(The link to the course evaluation page will remain open in the background when you finish and close the exam window.) The course evaluation will be automatically emailed to the office through a web form and a copy will be emailed to you.

3) Once we receive your email exam results confirming you passed the exam and the course evaluation, we will confirm you paid for the course. Then, you will be emailed a PDF version of your certificate of completion listing the credits you have earned.

B) How to take the paper exam.

1) Pay the optional \$10.00 fee for scoring a paper exam when you order. Download and print the PDF containing the answer sheet, evaluation form and affirmation page from:

<http://www.andrewleeds.net/training/audiocourse/papereexam.html>

2) Mail or fax your completed answer sheet, evaluation form and affirmation page to:

Fax to: **707-579-9415**

Mail to: **Andrew M. Leeds, Ph.D., 1049 Fourth Street, Ste G., Santa Rosa, CA 90504.**

3) Once we receive your completed answer sheet, evaluation form and affirmation page we will confirm you paid for the paper option and then score your exam. When you pass the exam, we will email you a PDF of your certificate of completion listing the credits earned. Please print the PDF for your records.

Note: those who purchased their examination packets and received them by mail before the December 28, 2009 price increase do not have to pay the optional \$10 paper exam fee.

If you do not pass the exam, we will email (or mail) you a list of the questions you missed. You may retake the exam to obtain a passing score. The first retake is without additional charge. For subsequent retakes, there is a \$10 fee.

12 continuing education credits for relicensure are available for listed mental health professionals.

NBCC: 12 hours. Andrew M. Leeds, Ph.D. is recognized by the National Board for Certified Counselors to offer continuing education for National Certified Counselors. We adhere to NBCC Continuing Education Guidelines. (NBCC Provider #6093).

BBS: For California, the course meets the qualifications for 12 hours of continuing education credit for MFT's and LCSW's as required by the California Board of Behavioral Sciences. Please note the BBS limits licensee's to 18 hours (one half of the total 36 required hours) of self study learning per renewal cycle. BBS Provider #: PCE 2654.

MCEP: Andrew M. Leeds, Ph.D. is approved by the MCEP Accrediting Agency to offer mandatory continuing education for psychologists and maintains sole responsibility for the program. (MCEP Provider #LEE024). This course is approved for 12 hours of independent learning by the MCEPPA. Note: effective December 16, 2006 up to 27 hours of independent learning credit may be earned per renewal cycle by California licensed Psychologists.

Approved for EMDRIA Home Study Credit

EMDRIA: Andrew M. Leeds is an approved EMDRIA Credit Provider #99019. "Strengthening the Self" has been approved for 12 EMDRIA Credit hours. Andrew M. Leeds, Ph.D. maintains responsibility for the program. On April 12, 2005, EMDRIA approved "Strengthening the Self" as the first home study course to be approved for EMDRIA™ Credits.